## Calendar, Workday and Meetings

## Calendar

The school calendar, as adopted by the board of trustees, establishes the school recess periods and holidays for certificated staff members. Staff members with extended contracts will work the full number of days as established in their contract.

## **School Day**

It is required that all teachers except those assigned special duties be available in the buildings by 7:45 a.m. before the start of classes and be available until 4 ;35p.m. after the conclusion of classes. Those teachers assigned special duties shall be available at the time designated by the principal.

## **Personnel Meetings**

The board considers it part of a teacher's and an administrator's professional responsibility to attend such staff meetings as may be required for the proper functioning of the schools, to serve on committees involved in curriculum development and textbook selection, and to participate in parentteacher organizations and functions.

School administrators will seek to give sufficient notice of staff meetings, hold them to reasonable frequency and length, and make committee assignments equitably.

Legal source: Idaho Code 33-512 "Governance of schools."

Adopted:September 26, 1996Reviewed:August 30, 2006Revised:July 15, 2010