Date\_

## **Rimrock Jr. Sr. High School Petition for Credit**

Attendance Policy – All students in Joint School District #365 should be in attendance 100 percent of the instructional time that a subject is being taught as established by the Board of Trustees. Responsibility for student compliance with the above expectation rests with the parent or guardian of the student. Parents who allow their children to be out of school assume the responsibility. Parents should notify the school of their intentions of taking their children out of school for reasons other than illness. It is better to make arrangements in advance so as not to jeopardize the academic standing of the students. When a child is absent from school, the parent or guardian is required to furnish a statement of the reason for the absence to the school. Such statement is to be furnished on the first day the child returns to school and should be signed and dated by the parent or legal guardian.

**Petitioning for Credit** – Secondary students, grades 6 through 12, who are absent for more than 10 percent of the instructional days and/or periods in a subject matter area have not earned credit and may petition for credit due to extraordinary circumstances. It is the student's responsibility to pick up a petition form and return it to the office. An attendance committee will review all petitions and determine if credit will be granted or denied. If a credit is denied, the student has the option of appealing the decision the board of trustees at the next regularly scheduled board meeting after denial of credit. <u>Under no circumstances will credit be granted if a petition form is not returned.</u>

Please enter the total number of days your student was absent during the semester for each class period below. \*Note: Three tardies equals one absence.

| 1 period | 5 period |
|----------|----------|
| 2 period | 6 period |
| 3 period | 7 period |
| 4 period | Advisory |

In the space below, please describe the extraordinary circumstances that have contributed to your student's excessive absences. Please be specific and provide dates. If any of the reasons are medical (i.e. illness, appointments, etc.), please provide a note from the doctor that includes the date(s) your child was seen.

\*If additional space is needed, please attach additional paper(s).

Parent/Guardian Signature\_\_\_\_\_

Date\_\_\_\_\_