

Randy Bow

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May 15, 2024

Jeff Blaser, Superintendent Bruneau-Grandview School District #365

39678 State Highway 78

Bruneau, ID 83604

**Re: Contract for General Information Technology Services**

This contract for Information Technology services (the "Contract") is made between Bruneau-Grandview School District #365 (hereinafter referred to as the "Client") and Randy Bow (hereinafter referred to as the "Contractor"). This Contract outlines the terms and conditions governing the delivery of general Information Technology services, network systems design and deployment, and limited help desk support to the Client by the Contractor.

**Scope of Services**

The Contractor agrees to provide the following services to the Client:

The Contractor will plan for the necessary maintenance and upkeep of existing information systems utilized in the daily operations of the Client's networks at the Rimrock Jr/Sr High School, the Grandview Elementary School, and the Bruneau Elementary School locations. Needs and the overall scope of work shall be prioritized and addressed as time permits by the Contractor in consultation with School District administrative leadership. Periodic reports will document the routine maintenance, systems upgrades, and policy recommendations completed by the Contractor.

In addition, the Contractor will provide limited onsite or remote support to address the most mission critical support issues and either resolve issues or outline a plan for their resolution to the satisfaction of the Client.

Note: The Contractor can be onsite at the Client's locations no more than 16 hours per week.

**Term:**

This Contract shall be effective as of 7/1/2024 and shall remain in effect for a period of 12 months. Either party may terminate this Contract by providing written notice to the other party at least 60 days prior to the desired termination date.

**Compensation:**

The Client agrees to pay the Contractor for the services as follows:

A yearly flat fee, based on a commitment of 20 hours service per week, paid monthly at \$3,300.00.

Invoicing Details: The Contractor shall submit an invoice to the Client monthly, for the amount due. The Client agrees to make payment within 30 days of the date of receipt of the invoice.

**Confidentiality:**

Both parties agree to treat all information received from the other party as confidential and to use it solely for the purposes of this Contract. Confidential information shall not be disclosed to any third party without the prior written consent of the disclosing party.

**Intellectual Property:**

Any intellectual property created or developed by the Contractor during the course of providing services shall be the exclusive property of the Client.

**Independent Contractor Relationship:**

The Contractor acknowledges that they are an independent contractor and that this Contract does not create an employer-employee relationship between the parties. The Contractor shall be solely responsible for all taxes, insurance, and other obligations arising from the provision of services under this Contract.

**Governing Law and Jurisdiction:**

This Contract shall be governed by and construed in accordance with the laws of Idaho. Any disputes arising out of or in connection with this Contract shall be subject to the exclusive jurisdiction of the courts of Idaho.

**Entire Agreement:**

This Contract constitutes the entire agreement between the parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written, relating to the subject matter herein.

Please indicate your acceptance of the terms and conditions set forth in this Contract by signing and returning a copy of this letter.

Sincerely,

5/23/24

Randy Bow



Jeff Blaser, Superintendent

5/15/2024

Date