

Noncertificated Staff Resignation

Termination of employment by a noncertificated school employee must be given in writing thirty (30) days prior to the final day of intended employment. Early termination may be granted by the school board upon request, provided that suitable replacement can be secured.

Resignations effective prior to the completion of the anniversary year of employment will result in the forfeiture of vacation privileges unless the reason for resignation is ill health or other matters beyond the control of the employee.

Adopted: September 26, 1996

Reviewed: August 30, 2006