

Authorized Use of School-Owned Equipment

The superintendent may approve use of school-owned equipment for non-school purposes under the following conditions:

- When the use of the equipment will not disrupt or delay any school activity or educational program.
- When the user is a non-profit organization.
- When the user guarantees safe transportation of equipment.
- When a deposit, as determined by the superintendent, has been received.
- Organizations and/or individuals borrowing equipment must assure that such equipment will be properly stored and returned in the same condition as received.

The board recognizes the need to share certain equipment with the people when reasonable and appropriate. When citizen groups request use and movement of school equipment, it may be necessary to charge a fee amounting to the hourly rate of pay for employees involved in transporting the equipment and for other costs related to transportation. A signed copy of the written approval and inventory form (see attached) must be on file prior to removing any equipment from district property.

Adopted: July 15, 1996
Reviewed: December 14, 2004; March 17, 2005
Revised: April 7, 2005

BRUNEAU-GRAND VIEW JT. SCHOOL DISTRICT #365
P.O. Box 310
Grand View, ID 83624

APPLICATION FOR USE OF SCHOOL-OWNED EQUIPMENT

Date: _____

Name of organization or person requesting equipment
use: _____

Address and phone number of person or authorized representative making
application: _____

Equipment Requested	Number of Items (ex. chairs)	Replacement Cost	Deposit Collected

When and in what manner equipment will be
returned: _____

I hereby make application for the use of the school-owned equipment indicated above as the delegated representative of the organization indicated or as an individual patron of this district. I personally assume responsibility for the proper care of this equipment, for the reimbursement to the Board of Trustees for any damage to the equipment, for the payment of deposits or charges for the use of said equipment, if any, and to hold Bruneau-Grand View Jt. School District #365 harmless from any and all claims, causes of action, or damages which may arise out of the use and activity of the undersigned under the terms of this application. I also assume responsibility to return the equipment according to the time-frame set forth by the District Maintenance Supervisor. Any deposit collected will be returned at the time the equipment is returned in good condition.

Signature, authorized
representative: _____

Approved: _____
(principal and/or superintendent)