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**STUDENT
HANDBOOK!**



2009/2010

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Table of Contents

Activity Trips	15	Locker Regulations	4
Adding or Dropping Classes	6	Lunch Fee	4
Admit Slips	7	Maintenance of Orderly Conduct	7
Athletics Eligibility	14	Missed Work, Makeup Procedure	7
Attendance Policy	6	Mission Statement	3
Bell Schedule	3	National Honor Society	14
Bus Rules	4	Non-Disciplinary Drug and Alcohol Procedures	9
Cafeteria	5	Non-Productive Classroom Behavior	10
Change	5	Off Limits Areas of Campus	13
Cheating	6	Optional Fees	3
Cheerleaders	13	Organizations, Clubs, and Activities	13
Class Meetings	15	Parking (student)	5
Closed Campus	7	Pep Assemblies	15
Clothing	5	Petitioning for Credit	6
Computer Use	17	Philosophy and Objectives	9
Detention	8	Public Displays of Affection	10
Discipline Policy	8	Purchases	13
Drug & Alcohol Definitions	10	Records Policy	3
Drug & Alcohol Referrals	9	Releasing Students	7
Drug & Alcohol Philosophy	9	School Release Absence	6
Drug Testing	14	School Social Events	15
Electronic Devices	5	Search and Seizure	12
Eligibility Requirements	14	Skateboards	5
Excused Absence	6	Smoking and Tobacco Use	10
Expulsion	8	Snacks.	5
F.C.C.L.A.	13	Sportsmanship	15
F.F.A.	13	Sports Participation Fees	3
F.H.L.A.	13	Statute Authority	7
Fees	3	Student Activity Cards	3
Fire Drills	6	Student Body Constitution	16
Formal Hearings	8	Student Conduct Code	8
General Authority	7	Student Publications	13
Grades	6	Student Rights	8
Graduation Requirements	6	Suspension	8
Gymnasium Use	6	Tardies	7
Hall Passes	5	Telephone	5
Harassment (Physical & Verbal)	10	Truancy	7
Hat Policy	5	Unexcused Absence	7
IDFY	13	Visitors	5
Illness	6	Weapons and Dangerous Items	12
Informal Hearings	8	Withdrawal	6
		Yearbook Staff	14

Mission: The Bruneau Grand View School District provides a high quality education preparing students for futures that enable them to be positive contributors to society.

Vision: Our learners are capable, confident, and embrace learning.

Core Values: we expect to be:

- ETHICAL in our conduct – We do what is right.
- RELIABLE in our actions – We do what we say.
- RESPONSIBLE – We are disciplined, dependable, conscientious, committed.
- INSPIRATIONAL- We motivate positive actions in children and adults.

Records Policy

The Family Educational Rights and Privacy Act establishes the right of parents to have access to their children's' school records. Release forms should be obtained from the office and signed before the student checks out of Rimrock High School. Written consent by the parent/student 18 or over/married student must be given before the records can be forwarded to or received from another school.

Bell Schedule

Class Length: 86 Minutes	5 Minutes Between Classes
Advisory Period	8:40 - 8:56
First Period	8:56 -10:22
Second Period	10:27-11:53
Third Period	11:53-1:49
First Lunch	11:53-12:23
Second Lunch	12:36 - 1:06
Fourth Period	1:54 - 3:20

Fees

Various classes and organizations may require payment of a fee in order to participate. Enrollment in the class signifies intention to pay; therefore, no grade will be given until fees are paid in full. Students withdrawing from school shall forfeit the fee. No refund will be given.

Sports Admission Adults (\$5.00), Student (\$3.00), Individual Adult Yearly Pass (\$75.00), Family yearly Pass (\$150.00)

Activity Card \$20.00 - Purchase of an activity card allows students to attend all home sports events, All students participating in sports activities are required to have an activity card.

Sports Participation Fee - A participation fee of \$15 per junior high sport or \$20 per high school sport will be assessed each athlete. This fee will be due and payable prior to the athlete's participation in the first regularly scheduled game.

Yearbook \$30.00 - The purchase of The Raider is optional. Purchase requires a minimum \$10 down payment. Yearbooks may not be purchased after November 30th and must be paid in full by April 1st.

Professional Technical Class Fees – All fees are for high school classes only. Basic Wood (\$14.00), Advanced Wood (\$16.00), Each Ag Class (\$10.00), Each Family and Consumer Science Class (\$10), Chemistry Lab (\$10), Computer Essentials (\$15). Fees are in addition to any costs for project materials.

Other Fees: FFA (\$11), FCCLA (\$16), FHLA (\$10), Drama (\$10), Drivers Ed (\$100), Honor Society (\$10)

Optional Fees: Student insurance, class rings, announcements, school jackets and pictures may be purchased through outside entities that come to the school but these are optional purchases and are not required. The school does not handle any of the money or ordering of these purchases. School insurance can be purchased on an individual basis. Coverage is not mandatory, but highly recommended. ExcelServ will make this insurance available through the school on an accident schedule plan. All students participating in athletics are required to take out insurance coverage. Athletes MUST provide proof of insurance coverage, either private or through the school in order to participate.

Lunches: Students (\$1.75) Adults (\$3.00) - Lunches are to be paid for daily. Charges will be allowed only in emergency situations, and are to be cleared in the office prior to the lunch hour. A maximum of two (2) lunches will be charged to a student at any one time. This will be strongly enforced so please make sure you have your money with you at lunch time.

Fees are due and payable at the time of enrollment. All unpaid bills or charges will result in the holding of student transcripts, report cards, or diplomas until the unpaid balance is cleared in the office. Students may be transferred out of elective classes into non-elective classes if fees for the elective classes are not paid.

Locker Regulations

In order to insure that each student has a locker that is in good working order and reliable, certain rules must be followed. These rules include: (1) Do not change lockers. (2) No weapons in lockers. (3) No alcoholic beverages or tobacco products. (4) No controlled substances or dangerous drugs. (5) No noise-makers, firecrackers, explosives, or dangerous items. (6) No material prohibited by federal, state or local law. (7) All locks must be approved by school officials for student safety. Students will be asked to remove unapproved locks. If the student refuses, the lock will be cut off. The office will take any lock not being used to avoid loss of lock and mis-use of locks by other students. Students will be charged \$5.00 for lost locks.

Lockers are the property of the school board. They are subject to inspection and search by school officials. Penalties for infractions are at the discretion of the principal (may include suspension from 1 to 5 days or expulsion). Local law enforcement authority will be notified if a student has possession of any material prohibited by federal, state or local law.

Bus Rules

The School District furnishes transportation; however, this does not relieve the parents of students from the responsibility of supervision until such time as the child boards the bus in the morning and after the child leaves the bus at the end of the school day. Once a child boards the bus, and only at that time, does he/she become the responsibility of the school district. Such responsibility shall end when the child is delivered to the regular bus stop at the close of the school day. In view of the fact that a bus is an extension of the classroom, the bus drivers shall require children to conduct themselves in a manner consistent with established standards for classroom behavior. Riding the bus is a privilege and may be denied.

To insure the safety of all students riding the bus, the following rules will be followed: (1) Pupil shall arrive at the bus stop before the bus arrives. The bus cannot wait for those who are tardy. (2) Pupil shall wait in a safe place, clear of traffic and away from where the bus stops. (3) Pupil shall wait in an orderly line and avoid horseplay. (4) Pupil shall cross the road or street in front of the bus only after the bus has come to a complete stop and upon direction of the driver. (5) Driver may assign pupil to a seat. Pupil shall go directly to an available or assigned seat when entering the bus. (6) Pupil shall remain seated and keep aisles and exits clear. (7) Pupil shall observe classroom conduct and obey the driver promptly and respectfully. (8) Pupil shall refrain from throwing or passing objects on, from, or into buses. (9) Pupil is permitted to carry only objects that can be held on his/her lap. Arrangements must be made with the driver for large musical instruments. (10) Pupil shall not use profane or obscene language, tobacco, alcohol, drugs or any other controlled substance on the bus. (11) Eating and drinking on the bus may be permitted or prohibited at the driver's discretion. (12) Pupil shall not carry hazardous materials, nuisance items, and animals onto the bus. (13) Pupil shall respect the rights and safety of others. (14) Pupil shall refrain from leaving or boarding the bus at locations other than the assigned stops at home or school. (15) Pupil shall refrain from extending head, arms, or objects out of the bus windows.

When in the opinion of the bus driver, the disciplinary action warrants the issuance of a Bus Misconduct report to the student, the driver shall notify the building Principal of the issuance of the report. The report must be signed by the student's parents returned to the bus driver before the student will be allowed to resume riding the bus. The driver will return the signed misconduct report to the Principal to be filed in the student's file. If a second Bus Misconduct report is issued, the bus driver shall notify the student and his/her parents that he/she has been suspended from the bus and the parent must contact the building Principal in order to resolve the problem. The bus driver should then inform the Principal of the incident. Once the building Principal has been contacted by the student's parent, the Principal may arrange for a conference between the student, the parents and the bus driver. If a third notice is issued, the same procedure shall be followed as outlined for the second notice except the building Principal shall automatically suspend the student from riding the bus for five (5) days. A conference shall be arranged before the student will be allowed back on the bus. If a fourth notice is issued, the same procedure shall be followed as outlined for the second notice except the building Principal shall inform the student and parents that the student's riding privileges have been revoked for the remainder of the school year and that upon parental request, a hearing will be held at the next regularly scheduled school board meeting to review the matter. If in the opinion of the building Principal or Superintendent, the reported misconduct warrants, additional discipline measures may be imposed after any misconduct notice.

Students attending extra-curricular activities during school time may, with the permission of the coach/advisor, drive their vehicle to a convenient stop to accommodate late night returns. Under no circumstances is any other student allowed to accompany the student to the drop off area.

Student Parking & Cars

It is a privilege to drive a personal vehicle to school. That privilege can be revoked if abused. Students are to park their cars in the east parking lot perpendicular to the curb. The administration may issue parking citations (\$10) for parking violations.

Once a student arrives and parks his/her car, it is to be left parked until the dismissal of school unless other plans are arranged with the office. Students are not to be in the parking lot or cars after 8:40 a.m. until school is dismissed. Reckless driving will result in the suspension of driving privileges. The sheriff's office may be requested to impound a vehicle if a student demonstrates continual disregard for safe driving behavior and/or parks his/her vehicle in an unauthorized place.

Clothing

Student appearance and apparel, both at school and at school activities should be in keeping with accepted standards. Dress should not be an educationally distracting factor. Poor personal habits are not in good taste; take pride in your appearance. Clothing or jackets with obscene slogans or promotion of alcohol, drugs, or gang related affiliations are not to be worn. Shirts must have sleeves. Shorts/skirts must extend beyond finger tip length down the leg. Clothing that allows exposure of underwear/undergarments or bare midriffs, also may not be worn.

Skate Boards

Because of potential for injury and the liability those injuries may cause the district, the riding of skate boards on school premises is strictly prohibited. Skate boards brought to school must be stored in the office.

Hat Policy

Hats and/or bandanas will not be worn in the school during the school day from the time students arrive at school until 3:20 P.M. Students wearing hats during that time may have the hat taken and returned at the principal's discretion.

Electronic Devices

Electronic devices belonging to students that are educationally distractive such as cell phones, I-pods, CD players, headphones, etc., will not be allowed in the classroom at any time. Students caught with these items during class time will have the item confiscated. The item can be returned at the end of the school week or a \$10 fee can be paid to have the item returned at the end of the school day. Students may also be assigned lunch detention for misuse of these devices.

Cafeteria

Students are expected to practice good table manners and conduct themselves in a satisfactory way. Students may be denied cafeteria privileges for improper conduct. The cafeteria must be kept neat and clean. When a student has finished his lunch, he is to take his tray to the place provided for them. Do not leave food, milk cartons or items on the table. Do not sit on tables while in the cafeteria. Students may bring their own lunches to school. Milk may be purchased by students who bring their lunches. All cafeteria transactions are on a cash basis. Due to their assigned duties, teachers have less time to eat lunch than students; therefore, they will be allowed to go to the head of the lunch line. Students with higher class standing may be allowed to eat first and may be able to move into line in front of students of a lower grade level. Students within a particular grade level may not save places for other students.

Visitors

All visitors (anyone not enrolled as a regular student) are required to check in with the office upon arrival at Rimrock. Students may bring friends to school only with the approval of the principal or his designee. All school guests will wear a name tag displayed for easy identification.

Telephone

In order that office phone lines are kept open for school business, students may only use an office phone in an emergency. Phones in classrooms should not be used by students- A telephone is located on the office counter for student use. Telephone calls will not be transferred to classrooms during class time unless it is an emergency.

Hall Passes

Except when changing classes, students are expected to be in the classroom. If, for any reason, a student has to leave the classroom, they are required to have in their possession a valid pass from their teacher. A student in the hall without a valid hall pass may be assigned lunch detention.

Change

The office staff will not make change during class time or in-between classes. Change will be available in the office before and after school and at the start of each lunch.

Snacks

No pop/drinks, food or candy is to be eaten in class during class time. Any exception to this rule must be approved by the principal. If a litter problem develops in the halls or classrooms resulting from the use of vending machines, they may be turned

off at any time at the discretion of the principal. The student council will also assist in overseeing any problems with the machines or with trash in hallways. They will be consulted in making decisions dealing with the machines.

Fire Drills

In the event of a fire or a fire drill, the alarm will ring continuously. As soon as the alarm sounds, the students are to leave by the exit designated for the room they are in. Students should leave their belongings where they are and NOT STOP to pick up anything. Students should not run or loiter for any reason. Before leaving the room, teachers should make sure that all doors and windows are closed.

Use of Gymnasium

The gymnasium is not to be used by students unless a teacher is in charge of the group. Students will not wear street shoes on the gym floor. Use of the weight room requires adult supervision.

Grades

Grades are reported four times a year, at the end of each nine-week period. Halfway through each nine-week period, progress reports will be made available for students and parents, but can be requested at anytime. Student progress may be monitored by accessing PowerSchool on-line. Contact the office to gain access. Report cards may be picked up by parents at parent-teacher conferences at the end of the first and third quarters. They will be mailed out at the end of the 1st and 2nd semesters.

Cheating

Cheating is not an acceptable behavior at Rimrock Jr. Sr. High School. All students involved will be given a zero for the assignment or test and the parents will be notified by the teacher in writing and/or by phone and may face additional disciplinary action from the Honor Society or principal. Habitual cheating may result in suspension and/or loss of credit. Since character is a major component of Honor Society, members who are found to be cheating will forfeit their membership in the organization.

Adding or Dropping of Classes

It will be assumed that the subjects you registered for will be the ones you carry through the entire year. A few changes, with permission, may be permitted.

Withdrawal

If it becomes necessary for a student to withdraw from school, he/she must have written permission from his/her parents, all school materials must be checked in, and all outstanding bills must be paid to the school at the principal's office.

Graduation Ceremony Participation

In order to participate in the graduation ceremony, all State of Idaho and Bruneau - Grand View School District requirements must be completed satisfactorily. * Exception: See School Board Policy 604.71 available in the office. When determining Honor Graduate status seventh semester transcripts will be used. A cumulative grade point of 3.5 at the end of the seventh semester is necessary to qualify.

Attendance Policy

All students (grades 7-12) in school District #365 shall be in attendance for at least 90 percent of the instructional time that a subject is being taught as established by the Board of Trustees. (1) Responsibility for student compliance with the above regulation rests with the parent or guardian. (2) Students who fail to fulfill attendance requirements in a class have not earned a credit. A student will not meet their 90% when they achieve their 6th absence in a class.

Petitioning for Credit:

Students who are absent for more than 10 percent of the instructional days and/or periods in a subject matter area may petition for credit and/or exemption from the 90 percent attendance rule due to extraordinary circumstances. Currently, with the block schedule, a student must petition after they have exceeded five absences in a single class. (Extraordinary circumstances are defined summarily as one time occurrences, absences, or needs for absences which would not normally occur on any type of regular basis). It is the student's responsibility to pick up a petition form in the office for each class that the attendance requirement has been exceeded. All absences and the reason for each absence must be clearly identified on the petition. An attendance committee will review all petitions and determine if credit will be granted or denied. If a credit is denied the student has the option of appealing the decision to the Board of Trustees.

Types of Absences

There are five types of absences recognized by the school: (1) **School Release** is an absence for a school activity such as athletics, music, field trips, etc. The student is counted present and is released from individual classes. It is the responsibility of the student to make up the work. (2) **Illness** is an excused absence. A note from a doctor or parent is necessary. (3) **Excused Absence** is an absence with the permission of parent for non-school activities. A phone call or written note from the parents requesting permission for the student's absence must be submitted to the principal, whether the student is 18 or not. Making up

missed work is the sole responsibility of the student. **(4) Unexcused Absence** is issued for any absence other than illness or death in the family where arrangements have not been made prior to the time of absence. Unexcused absence is recorded when the student does not bring a note from a parent. **(5) Truancy** occurs when a student leaves the school campus without permission after boarding a bus or reporting to school in the morning, or when a student is absent from school without the knowledge and permission of parents or school authorities. **In all cases of truancy, the parents will be notified immediately without fail.** The home will be notified immediately of the first truancy and the proper conference will be arranged by the principal or counselor. A parent conference must be arranged by the principal in the event of the second truancy. The second truancy may lead to suspension until proper agreements for solving the problem can be made. The third truancy will make the pupil liable for action leading to expulsion from school. In case of continued absence of a pupil who is subject to compulsory attendance laws, and which is determined by the principal as truant, the principal shall make a referral of the case to the probate court. A copy of the referral shall be submitted to the superintendent.

Admit Slips

Students who are absent for one or more periods for any other purpose than school release must provide the office within three days after returning to school a signed excuse from the parent or guardian explaining the nature or cause of the absence. Failure to furnish the office with a signed excuse from the parent or guardian within three days will result in a truancy being recorded and detention assigned accordingly.

Tardies

A tardy occurs when any student is late to any class. Once a student surpasses three tardies in a semester a penalty will be assigned for each offense. The student has a choice of serving detention or paying a \$5 fine for each tardy until 9. After 9 have been reached a student will then be assigned in school or out of school suspension.

Making Up Missed Work

When a student is absent from school, the student is expected to make up the work missed. A time limit of two class sessions for each day absent is allowed to hand in make-up work. Make-up work is the student's responsibility NOT the teacher's. Make-up work is not allowed for credit on unexcused absences or suspensions, but should be completed by the student for his information.

Releasing Students

When a parent takes a student from school during school hours, the student must be checked out through the office. Students who leave the school grounds for any reason during the school day must check out in the office prior to leaving. Failure to do so will result in a truancy being assigned.

Closed Campus

Rimrock High School is operated as a closed campus. This means that once a student arrives on campus he/she is not to leave before school is dismissed for the day. If it is necessary for a student to leave prior to the end of school, that student is to check out with the principal or a member of the regular office staff before leaving. Failure to check out constitutes truancy.

Maintenance of Orderly Conduct

School administrators and teachers are like parents except that they differ widely on their approach to discipline. It is important that the local Board of Trustees develop a clear statement on this subject to give guidance to students, parents, and school personnel. It is reasonable to assume that what the Board might authorize a method of discipline in grade three that might not be endorsed for grade twelve.

Statute Authority

The Idaho Code establishes in Section 33-1224 the teacher's right to control student as follows: "Powers and duties of teachers: In the absence of any statute or rule or regulation of the Board of Trustees, any teacher employed by a school district shall have the right to direct how and when each pupil shall attend to his appropriate duties, and the manner in which a pupil shall demean himself while in attendance at the school. It is the duty of a teacher to carry out the rules and regulations of the Board of Trustees in controlling and maintaining discipline and a teacher shall have the power to adopt any reasonable rule or regulation to control and maintain discipline in and otherwise govern, the classroom, not inconsistent with any statute or rule or regulation of the Board of Trustees."

General Authority

School districts through their agents, officers, and employees, must regulate the conduct of pupils if an orderly process of education is to be achieved, limited by student due process and involvement. The authority to formulate rules and regulations by implication includes the authority to enforce them. It is generally held that teachers stand in loco parentis to pupils in school. While the teacher does not have the authority of the parent in every respect, the teachers stands in place of the parent in matters relating to education and conduct within the school and may enforce rules, regulations or commands. It should be noted, however, that the meaning of in loco parentis not only refers to discipline but also involves the love, protection, and understanding that the child needs.

Student Conduct Code

Part of the total educational process of an individual is the development of proper and acceptable standards of conduct. A part of the Joint School District's responsibility is to provide the necessary environment and regulations which shall contribute toward the understanding of proper conduct.

Suspension

Suspension of pupils is legally defined as "temporary stop of a right, of a law and the like." From a practical point, suspension is the exclusion of a pupil for a brief period provided that both the student's parents or guardians and the student conduct will be in accordance with the rules and regulations as established by the Board of Education. Who May Suspend? The superintendent or the principal shall have the right to suspend when they determine such action is necessary to maintain orderly conduct or to maintain the safety and well being of the student, other students, or employees.

Expulsion

Expulsion has been defined as "the act of depriving a member of a body politic, of his right of membership therein." Thus, expulsion is the prohibition from school attendance for a much longer period of time than suspension. Who May Expel Students? Expulsion by statute is vested exclusively in the Board of Trustees.

Grounds for Suspension or Expulsion

It is generally accepted that a pupil may be expelled for continually refusing to obey reasonable rules. Idaho Law provides for denial of school attendance in Idaho Code, Section 33-205. "The Board of Trustees may deny attendance at any of its schools, by suspension or expulsion, to any pupil who is a habitual truant or who is incorrigible, or whose conduct in the judgment of the Board, is such as to be continuously disruptive of school discipline, or of the instructional effectiveness of the school. Any pupil having been suspended or expelled may be readmitted to the school by the Board of Trustees. This readmission shall not prevent the Board of Trustees from again suspending or expelling such pupil for cause."

Student's Rights Prior to Expulsion

Idaho Law guarantees specific rights to students to due process in case of expulsion. Idaho Code, Section 33-205 states: "No pupil shall be expelled without the Board of Trustees having first given notice to the parent or guardian of the pupil, which notice shall state the time and place where such parent or guardian may appear and show cause why the pupil should not be expelled. Any pupil who is within the age of compulsory attendance, who is expelled as herein provided shall come under the purview of the youth rehabilitation law, and an authorized representative of the Board shall file a petition with probate court of the county of the pupil's residence, in such form as the court may require under the provisions of Section 16-1807."

Due Process

The student has a basic right to fair treatment and should be protected from unreasonable or arbitrary decisions. Also while due process includes appropriate adversary proceedings, it also includes participation in the rule-making process without the necessity of committing an infraction so the rule can be tested.

Informal Hearings - Most matters of concern to students should be handled by the teacher using informal means. Under ordinary circumstances, student should be entitled to demonstrate to school officials that there has been a mistake, or to explain the circumstances surrounding the event. If, however, there is a more serious charge against the student, which could result in permanent expulsion, a formal hearing should be held. The student is required to submit to the teacher's authority in the classroom. When the student demonstrates open defiance, insubordination, or causes continued disruption in the classroom, he/she is to be sent to the principal's office.

Formal Hearings - Federal courts have ruled that no student may be expelled from school without the opportunity to confront and cross-examine witnesses who have testified against him/her. It, therefore, follows that school boards and administrators must guarantee that no student will be denied his/her right to due process. The following basic rights are needed to guarantee due process: (1) The right to be informed regarding his right to counsel and the privilege against self-incrimination. (2) The right to have someone represent his interest in the early stages of investigation. (3) The right to written charges, a fair hearing before the Board of Education and a record of the proceedings.

Discipline/Detention Policy

Teachers and office staff have a processing form to be used for disciplinary actions. This form is a way to have students removed from disruptive or rude situations and reflect on their behavior and the consequences associated with their conduct. Often the brief time-out is all that is needed and students may resume regular classroom participation. However, if the situation warrants, other disciplinary action may result.

In addition to regular classroom management and processing, staff members may also assign lunch detentions. Lunch detentions can be categorized as minor or major. Minor offenses can be items such as trivial classroom disruptions or not being prepared for class. Major offenses can be items such as repeated classroom disruptions, failure to heed a minor warning, or insubordination. Although the preceding are examples within each category, the severity of the offense will be left to the professional judgment of the staff member.

Lunch detentions for minor offenses are tracked. 1st and 2nd equal lunch detentions, 3rd minor equals after school detention. 4 and 5 lunch detention, 6 equals ISS, 7 and 8 minors lunch detentions equals OSS. .

Major offenses are tracked and tallied for the year with the following consequences:

1st = after school detention, 2nd = ISS, 3rd = OSS. Any other majors after that are automatic ISS or OSS depending on offense. Students will be placed on a behavior contract through at least the next semester of attendance

After school detentions: Parents will be contacted prior to students serving after school detentions and it is the parent's responsibility to make transportation arrangements for the child. In addition to serving the scheduled detention, the student may be withheld from extra-curricular activities during the week. All detentions are to be served when scheduled, if detention is not served when scheduled it will be doubled

Reporting Incidents

Students are encouraged to report behavior that is a detriment to the school or its' members. Reporting forms can be filled out and turned in to the office at any time.

Student Drug and Alcohol Philosophy and Policy

Philosophy - Bruneau-Grand View School District recognizes that substance abuse, the harmful use of drugs and alcohol, and the problems associated with it are becoming increasingly commonplace in our society. We recognize that a student's involvement can lead to the illness of chemical dependency and alcoholism. We support prevention, early intervention, and appropriate referral. Our desire is to identify and document any behavior/appearance that would be considered problematic to the student. We will be involved in disciplinary action when needed.

We believe in the value of training employees to help recognize students in need and to increase awareness levels with respect to substance abuse. We wish to encourage continuing training in this area among employees through the district programs and through our employees' own efforts.

Bruneau-Grand View School District believes that along with the parents and the community, the school has a role to play in helping students understand the health risks and total dangers of alcohol and drug use. Therefore, we wish to cooperate by acting as a resource to students, parents, and teachers. It is our intent to act as an educator, identifier and referring agent. Our intent is to promote the safety, health and well-being of our students.

Extra-curricular Activity Participation: All students participating in a school sponsored activity will be subject to ~~random~~ periodic drug testing.

Non-Disciplinary Procedures

Self-Referral: Students who are concerned about their involvement or the involvement of another person with drugs or alcohol are encouraged to ask a staff member for assistance. This staff member will help the students contact appropriate resources.

Referral by Others: Effective substance abuse prevention and early intervention requires consistent awareness and careful observation by individuals who work with or observe the student on a daily basis. Individuals (staff, another student, parent, or community member) who are concerned about another student should contact the school counselor.

Cause for Disciplinary Procedures - Section 23-612, Idaho Code enacted by the 1980 legislature states: "Every person who possesses or consumes any alcoholic beverage while present at any public school function on the property of a school district is guilty of a misdemeanor." Section 18-1502 will then be invoked. The use, possession, distribution, or sale of alcoholic beverages or other dangerous drugs, while in school or at school sponsored events, is expressly forbidden. Any student who has been found to be using, possessing, or distributing alcohol or dangerous drugs will be disciplined in the following manner:

First Offense while in attendance at any one school level (i.e. elementary, junior high or high school): Law enforcement will be contacted immediately upon verification of the violation. Parents will be notified and asked to make arrangements to have the students sent home for the remainder of the day. If unable to go home, students will be placed in detention for the remainder of the day. The student will be suspended for the next 5 school days. For those students involved in extracurricular activities and/or organizations, consequences for violations of this policy will be determined according to organization bylaws and/or athletic eligibility rules. A conference, satisfactory to the principal, with parents, student and principal will be required in order for student to be re-admitted to school. The building administrator or designee may reduce the suspension to 3 days if: (1) The student and parents agree to a drug and alcohol assessment provided at a State approved alcohol/drug agency and conducted by a Certified Alcoholism/Drug Abuse Counselor, at the family's expense, and follow the recommendations. The student and parents

must submit a copy of the recommendation prior to re-admittance. The initial suspension may be reinstated by the building administrator or designee whenever a student fails to follow through with recommendations.

Second Offense or additional offenses while in attendance at any one level (i.e. elementary, junior high, or high school): Parents and law enforcement will be contacted immediately upon verification of the violation. Parents will be notified and asked to make arrangements to have the students sent home for the remainder of the day. Student will be expelled from school for remainder of semester with a minimum expulsion of 2 weeks. (In compliance with Idaho Code 33-205). A conference, satisfactory to the principal, with parents, student and principal will be required in order for student to be re-admitted to school. For those students involved in extracurricular activities and/or organizations, consequences for violations of this policy will be determined according to organization bylaws and/or athletic eligibility rules. The building administrator or designee may reduce the expulsion to 5 days if: (1) The student and parents agree to a drug and alcohol assessment provided at a State approved alcohol/drug agency and conducted by a Certified Alcoholism/Drug Counselor, at the family's expense, and follow the recommendations. The student and parents will be required to provide proof that the recommendations have been followed after the student has returned to school. The initial suspension may be reinstated by the building administrator or designee whenever a student fails to follow through with recommendations.

Review Procedure - Any student disciplined for violating any of the above mentioned rules, may within 10 days, appeal the disciplinary measure to the School District 365 Board of Education. They may ask questions and present their version of the events which led to the suspension or expulsions of the student in an attempt to have the disciplinary measure reversed.

Definitions:

Use: Whenever a student has consumed, taken, or is under the influence of drugs or alcohol on or near school property any time during school hours or at a school sponsored activity.

Possession: To have drugs or alcohol on your person or within an area of your control including but not limited to car, locker, books, and clothes on or near district property any time during school hours or at a school sponsored activity.

Distribution: To share and/or sell alcohol, or other dangerous drugs to other students or persons on or near district property during school hours or at a school sponsored activity.

Dangerous drug: Any drug, obtainable with or without a prescription that can be used in a manner dangerous to the health of the user. This includes, but is not limited to: marijuana, amphetamines (stimulates), barbiturates (depressants), cocaine, codeine, inhalants, heroin, and hallucinogens.

Alcoholic beverage: Any beverage that contains alcohol, including but not limited to: beer, wine, wine coolers, and liquor.

Found: Positive proof that the student has been involved in use, possession, or distribution of alcohol or other drugs. Self-referral is no longer an option under these conditions.

Intervention: The process by which designated members of the Student Assistance Team share information and concern about a student with their parent/s or guardian/s and makes a recommendation to parents for dealing with the concern.

Smoking and Tobacco Usage - Possession of or use of tobacco is strictly prohibited by students on campus or at any school sponsored activity. Any violation will fall under Idaho Code 18-15022. (1) **First violations** will result in an automatic one day suspension. (2) **Second violation** is an automatic three day suspension and conference between student, parents and principal for readmission. (3) **Third violation** is the same as the second violation with recommendations that the student be expelled.

Non-Productive Classroom Behavior

It is the responsibility of all students to apply the best effort possible in all learning situations. Classroom behavior that results in the student falling way behind other students and jeopardizes the student's chances for graduation is considered non-productive. Since this kind of behavior usually results in classroom disruptions, it will be treated as a discipline problem and handled accordingly.

Public Displays of Affection

Relationships between students, both at school and at school activities should be in keeping with accepted standards. Affection for fellow students should not become an educationally distracting factor. Practices that call attention or set a bad example to younger students are not acceptable in the public setting of the school. Students reported to the office for public displays of affection will be assigned detention on the first and second referral, and suspended on the third referral.

Physical or Verbal Harassment

Physical harassment, verbal harassment, or bullying of other students will not be tolerated in any form. It is one of our stated objectives that we develop cooperative understandings and effort in work and play with others. Behaviors exhibited by individuals or groups that are intended to belittle, demean, or hurt other students, in any way, will be dealt with in severe terms. Refer to School Board Policy 706.6 and 706.6.1 for consequences of harassment as well as reporting procedures. Fighting will not be tolerated in any form. Students involved in a fight are subject to suspension up to five days depending on the severity of

the fight and the degree of guilt of each participant as can be established by the principal or his designee. Every attempt to resolve conflicts in more appropriate manners should be pursued by the student.

Hazing, Harassment, Intimidation, Bullying, Menacing **Policy 706.6**

The following definitions and procedures shall be used for reporting, investigating and resolving complaints of hazing, harassment, intimidation, bullying and menacing.

Definitions

1. "Third parties" include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors or others engaged in district business, such as employees of businesses or organizations participating in cooperative work programs with the district and others not directly subject to district control at inter-district and intra-district athletic competitions or other school events.
2. "District" includes district facilities, district premises and non-district property if the student or employee is at any district-sponsored, district-approved or district-related activity or function, such as field trips or athletic events where students are under the control of the district or where the employee is engaged in district business.
3. "Hazing" includes, but is not limited to, any act that recklessly or intentionally endangers the mental health, physical health or safety of a student for the purpose of initiation or as a condition or precondition of attaining membership in, or affiliation with, any district-sponsored activity or grade level attainment, i.e., forced consumption of any drink, alcoholic beverage, drug or controlled substance, forced exposure to the elements, forced prolonged exclusion from social contact, sleep deprivation or any other forced activity that could adversely affect the mental or physical health or safety of a student; requires, encourages, authorizes or permits another to be subject to wearing or carrying any obscene or physically burdensome article, assignment of pranks to be performed or other such activities intended to degrade or humiliate.
4. "Harassment" includes, but is not limited to, any act which subjects an individual or group to unwanted, abusive behavior of a nonverbal, verbal, written or physical nature on the basis of age, race, religion, color, national origin, disability, marital status, [sexual orientation, physical characteristic, cultural background, socioeconomic status or geographic location].
5. "Harassment, intimidation or bullying" means any act that substantially interferes with a student's educational benefits, opportunities or performance, that takes place on or immediately adjacent to school grounds, at any school-sponsored activity, on school-provided transportation or at any official school bus stop, and that has the effect of:
 - a) Physically harming a student or damaging a student's property;
 - b) Knowingly placing a student in reasonable fear of physical harm to the student or damage to the student's property;
 - c) Creating a hostile educational environment.
6. "Intimidation" includes, but is not limited to, any threat or act intended to tamper, substantially damage or interfere with another's property, cause substantial inconvenience, subject another to offensive physical contact or inflict serious physical injury on the basis of race, color, religion, national origin or sexual orientation.
7. "Menacing" includes, but is not limited to, any act intended to place a school employee, student or third party in fear of imminent serious physical injury.

Retaliation/False Charges

Retaliation against any person who reports, is thought to have reported, files a complaint or otherwise participates in an investigation or inquiry is prohibited. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. False charges shall also be regarded as a serious offense and will result in disciplinary action or other appropriate sanctions.

Confidentiality

It is recognized that harassment is often very distressing for the victim and those who suffer harassment may be reluctant to make their concerns known. All reasonable steps will be taken to ensure that all inquiries and/or complaints are dealt with in confidence.

Complaint Procedures

Building principals and the superintendent have responsibility for investigations concerning hazing, harassment, intimidation, bullying or menacing. The investigator(s) shall be a neutral party having had no involvement in the complaint presented.

Any student, employee or third party who has knowledge of conduct in violation of this policy or feels he/she has been a victim of hazing, harassment, intimidation, bullying or menacing in violation of this policy [shall] [is encouraged to] immediately report his/her concerns.

All complaints will be promptly investigated in accordance with the following procedures:

Step I Any hazing, harassment, intimidation, bullying or menacing information (complaints, rumors, etc.) shall be presented to the building principal or superintendent. Complaints against the building principal shall be filed with the superintendent. Information may be presented anonymously. Complaints against the superintendent shall be filed with the Board chairman. All such information will be reduced to writing and will include the specific nature of the offense and corresponding dates.

Step II The district official receiving the complaint shall promptly investigate. Parents will be notified of the nature of any complaint involving their student. The district official will arrange such meetings as may be necessary with all concerned parties within [five] working days after receipt of the information or complaint. The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the complaint will be reduced to writing. The district official(s) conducting the investigation shall notify the complainant and parents as appropriate, [in writing,] when the investigation is concluded and a decision regarding disciplinary action, as warranted, is determined.

[A copy of the notification letter or the date and details of notification to the complainant, together with any other documentation related to the incident, including disciplinary action taken or recommended, shall be forwarded to the superintendent.]

Step III If the complainant is not satisfied with the decision at Step II, he/she may submit a written appeal to the superintendent or designee. Such appeal must be filed within [10] working days after receipt of the Step II decision. The superintendent or designee will arrange such meetings with the complainant and other affected parties as deemed necessary to discuss the appeal. The superintendent or designee shall provide a written decision to the complainant's appeal within [10] working days.

Step IV If the complainant is not satisfied with the decision at Step III, a written appeal may be filed with the Board. Such appeal must be filed within [10] working days after receipt of the Step III decision. The Board shall, within [20] working days, conduct a hearing at which time the complainant shall be given an opportunity to present the complaint. The Board shall provide a written decision to the complainant within [10] working days following completion of the hearing.

Direct complaints related to educational programs and services may be made to the U.S. Department of Education, Office for Civil Rights. Direct complaints related to employment may be filed with the Idaho Department of Commerce & Labor, or the U.S. Department of Labor, Equal Employment Opportunities Commission.

Documentation related to the incident may be maintained as a part of the student's education records or employee's personnel file. Additionally, a copy of all hazing, harassment, intimidation, bullying or menacing complaints and documentation will be maintained as a confidential file in the district office.

Use of Dangerous Items

Federal Law and school rules prohibit bringing to school any items which are dangerous to students and/or staff. Guns, knives, explosives and chemicals are examples of dangerous items which should not be brought to school. Guns should not be in a student's vehicle on the school grounds. The use of beanie flippers (broken neck of a bottle with a balloon attached used to launch beans and other projectiles) are also considered a dangerous item and will result in suspension as with other weapons.

(moved)

Search and Seizure

The school administrators and/or teachers upon probable cause and/or reasonable suspicion that a student has violated or is violating either the law or the rules of the school, can search students, vehicles, lockers or any other place of concealment on the school grounds. Refer to School Board Policy 704.5.

Areas of Campus Off Limits

Loitering on school grounds to the west of the building, behind the building, in the box cars, or in the parking lot is strictly prohibited. These areas are off limits to students without permission of the administration.

Organizations, School Clubs & Activities

All students who wish to run for club, class or organization office must have and maintain a grade point average of 2.5, with no grades lower than a D. Clubs should make a contribution to the welfare of the school as well as the individuals. Members are required to adhere to the rules set forth by the various clubs. A teacher will be assigned by the principal to supervise activities.

Student Publications

This policy speaks to written student publications such as school newspapers, computer web sites, literary magazines or documents, posters, leaflets, informative documents and any other written matter for dissemination. The time and place for dissemination of all printed matter will be designated by the building principal. All material for dissemination must be submitted in writing to the advisor and approved in writing by the advisor before it may be printed for distribution. All rules and regulations outlined in this policy shall pertain to written class assignments. All distributed items which are dropped on the school grounds or inside the school building must be picked up and placed in trash receptacles by the persons distributing the material. **Unacceptable Items** (1) So-called "hate" literature which attacks ethics, religions, radical groups, students, teacher, administrators or parents; other irresponsible publications aimed at creating hostility and violence, pornography, and similar materials are not suitable for distribution in the schools. (2) Materials libelous to specific individuals in or out of the school. (3) Materials designed to solicit funds, unless approved by the principal. (4) Any material which is obscene, profane or which in the judgment of the advisor or principal is offensive or suggestive. (5) Unsigned letters to the editor will not be published. Letters which are to be published shall conform to the rules contained in this policy. (6) All statements made in error when brought to the attention of the editor shall be retracted or corrected in the following issue. (7) Illegal activities shall not be condoned. **Appeals**- Pupils denied approval may appeal to the Principal. Should the petition be denied, the petitioner may still appeal to the superintendent, then to the Board of Education.

Purchases

When a class or organization finds it necessary to make purchases outside of the school a requisition form must be obtained from the principal's office and signed by the secretary and principal. If the request is brought to the office by a student, it must be written out and signed by the advisor. Permission for purchases must be given prior to the item(s) being bought. No bills are honored by the school unless a purchase order is attached to the bill. Items may not be purchased and the cost taken out of the profit of the fundraiser before turning the fund raising money into the office.

Cheerleaders

Cheerleaders must meet the requirements in Interscholastic Eligibility for Grades 7-12. **Selection** - Cheerleaders will be selected by the cheerleader advisor. They will judge the candidates on the following criteria: past experience, school attitude, skill, appearance, enthusiasm, creativity, personality, responsibility, and reliability.

Family Community Career Leaders of America

(FCCLA) is a service organization for high school students to help youth assume their roles in society through home economics education in areas of personal growth, family life, vocational preparation and community involvement.

Future Hispanic Leaders of America

(FHLA) is a club designed for those students interested in promoting and expanding leadership opportunities for Hispanic students. Several opportunities for joint meetings with students from other schools occur each year.

FFA

(FFA) is a club designed for those students taking Vo-Ag. It allows the student to utilize information gained in the classroom through project experience. FFA also gives the student an opportunity to participate in several judging contests, state conventions, and outdoor activities.

Idaho Drug Free Youth

(IDFY) is a club designed to encourage student to remain drug and alcohol free. Drug testing for membership is required and random testing for all members is conducted throughout the school year. Community merchant participate by providing discounts on goods and services to encourage drug and alcohol free behavior.

National Honor Society

The object of the National Honor Society is to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in all students of the Rimrock High School. Membership in this chapter shall be based upon scholarship, service, leadership, and character as defined by the National Honor Society and Rimrock Jr.-Sr. High Chapter. Guidelines are on file.

Yearbook Staff

The yearbook staff produces The Raider. Members are selected by the advisor on the basis of skills and willingness to work.

Interscholastic Eligibility for Grades 7-12

Because of the unique visibility accorded athletes, (including managers, statisticians, and any other students participating in or connection with the activity) they are expected, as representatives of the school and the community, to adhere to the following code or eligibility requirements:

Athletes must maintain a high moral character and at all times accept the responsibility for their conduct. Prior to participating in practice, all student athletes must have turned into the office all necessary paperwork i.e., insurance waiver form, parent permission form, physical form (Grades 7, 8, 9, 11) or interim questionnaire (Grades 10, 12). Prior to participating in a scheduled full length game, each team member must possess a valid activity card and pay the participation fee.

Athletes (Jr. High School through High School to include the managers, statkeepers, filmers or any other students assisting the coach/team) found in violation of the drug and alcohol policy will be suspended from competition for a period of two weeks competition (the suspension starts as soon as the sentence is handed down) for a first offense. Athlete's are expected to practice as directed by the coach, but may not travel or play in any game during the suspension. A second offense will result in dismissal from the team for the remainder of the season. A third offense will result in a loss of athletic privileges for the remainder of the student's career at Rimrock Jr. Sr. High School. Student athletes are expected to make sound decision and not be a part of inappropriate behavior. Coaches may discipline athletes that are associated with activities where drugs or alcohol are being used; even if it cannot be determined the athlete was using the drug/alcohol.

Academic Grades: Using Academic Grades as the standard, athletes failing more than one class or having a GPA of less than 2.0 during the previous quarter will be academically ineligible for the next nine-week grading period (Q1, S1, Q3, S2). Athletes receiving an "F" will be placed on academic probation for the next nine-week grading period, during which time weekly grade checks will be reported. To become eligible at the nine-week grading period, athletes that are ineligible or on probation must have a GPA for that quarter at or above 2.0 with no more than one "F". However, the "F" may not be in the class the athlete was put on probation for or they will be declared ineligible. The above requirements apply uniformly to athletes and cheerleaders in grades seven through twelve. Just as an athlete may become ineligible at each 9 week period, s/he may also become eligible (at the discretion of the coach).

Questions of eligibility are determined by the athletic director. However, some unfamiliar situations may occur and the administration may allow an Eligibility Review Board to evaluate the circumstances and make an independent judgment on a case by case basis. Members of any Rimrock coaching staff may not be a part of the Review Board.

Periodic Drug Testing: All students participating in school sponsored activities will be subject to periodic drug testing. Failed drug tests hold the following consequences:

- 1st – 2 week suspension from competition
- 2nd – removal from activity for the remainder of the season.
- 3rd – removal from all school sponsored activities for the remainder of high school

An athlete who is taken to court for violating the law, except traffic violations, and found guilty by a judge will forfeit his/her right to participate in athletics for a period of ninety school days following his/her conviction.

An athlete is responsible for all school owned equipment he/she is issued. If the equipment is not turned in at the end of the sport season or when the athlete stops participating in a sport, he/she may not participate in any other sport or receive athletic honors or awards until he/she has returned or paid for the equipment.

An athlete must be in class by the tardy bell beginning 2nd period on the day of an event or practice, unless he/she has an administrator's and coach's approval to be absent.

An athlete must attend practice unless excused by a doctor, or he/she has the coach's permission. Suspension from school is automatic exclusion from the team for the period of that school suspension.

All athletes are expected to observe general rules of good health and are expected to use common sense in regard to proper sleep and rest. Personal grooming standards will be determined by the coaches concerned .

A sports season is defined as starting the day a coach holds his/her first organized practice for that sport and lasts until the team returns to school following its last game of the season. This applies to athletes who did not attend the organizational meeting.

All violations of this code will be handled by the coach on an individual basis. All incidents, not normally handled in a classroom situation, should be discussed with the principal and/or athletic director prior to imposing punishments and/or restrictions.

All athletes must abide by the requirements set by the Idaho High School Interscholastic Association.

All students connected with athletics are expected to follow the above policies. This includes managers, statisticians, and cheerleaders.

Teams at Rimrock will not practice on Sundays. Jr. High teams will not practice on days not in school.

Sportsmanship

Some of the standards of conduct to remember at games are: (1) Do not pick one player to yell for or against. Cheer for the whole team and show the players that you really care if they win or lose. (2) Accept the decisions of the referees. (3) When the cheerleaders yell, cheer with them. This is one time when you can make all the noise you want to. (4) When a cheer is given for the other school, yell with the cheer leaders. (5) Be courteous when the cheer leaders of the opposing teams are conducting cheers.

Activity Trips

Students who attend out-of-town school activities must ride to and from the activity on the school bus. Classes or organizations which sponsor activities that require transportation will use school bus transportation rather than private cars. If a parent desires to have his children return from the activity with the parent, the parent must consult the teacher in the school or at the site of the activity. Any student violating the above policy may not be permitted to ride any school furnished transportation for activity purposes the remainder of his school career at Rimrock. Because of the geographical distances existing in our district, students may be allowed to be picked up or dropped off on the highway near their home. However, only those students living in the area of the pick up or drop off vicinity will be allowed to drive their car to that location. All other students will be required to board the bus or be let off the bus at Rimrock Jr. Sr. High School. Students are expected to maintain an appropriate level of conduct. A student who has faced disciplinary action on a previous activity trip, may be denied participation in future activities. An advisor/administrator has the right to deny participation and/or school provided transportation to a student based upon disciplinary or academic situations.

School Social Events

School events are normally held for only Rimrock High School students. However, out-of-school guests may attend if a Rimrock student obtains a guest card for them from the office. Seventh and eighth grade students may not attend high school functions; nor may high school students attend junior high functions. All dances except for the Jr.-Sr. Prom must end by midnight. All junior high dances will end by 11:00 p.m. A properly filled out request form must be turned in to the office at least three days prior to any dance being sanctioned. Social functions must have at least one sponsor from the faculty and preferably three sets of parents. There will be no leaving and re-entering the building during the event. Once a student leaves, he is not to return that evening. Guest cards must be presented at the door. Regular school dress is expected at all school functions except when otherwise specified.

Pep Assemblies

These assemblies are for the purpose of boosting school spirit. Student body cooperation in this endeavor is expected.

Class Meetings

Class officers, the president, vice-president, secretary-treasurer and two student council representatives, may meet when the class advisor deems such a meeting to be necessary. Advisors are expected to attend all meetings and be present at all functions and activities.

Student Body Constitution Rimrock Junior - Senior High School

Preamble

We the students of Rimrock Junior - Senior High School in order to form a more perfect relationship of faculty and student body, promote education, encourage school citizenship, and insure opportunity for ourselves and the student body, do hereby ordain and establish this constitution of Rimrock Junior - Senior High School.

Article I. Membership and Fees

Section I. Any student properly registered, and with their student body fees paid, shall be a member in good standing of the Rimrock Junior - Senior High School student body. The student will have all rights and privileges of membership and shall share its responsibilities.

Section II. All current faculty members shall be granted honorary membership. Honorary members shall not have the right to vote, but may participate, by invitation, in discussions.

Article II. The Legislative Body

Section I. All legislative power shall be vested in the Student Council. Officers of the Student Council shall be: **President** - The president shall preside at meetings of the student council. The president shall have no vote except to break a "tie" in voting. **Vice President** - The vice president shall preside in the absence of the president. The vice president may debate, but not vote. In the case the president does not fulfill his term of office, the vice president will complete the term. **Secretary** - The secretary shall record minutes of student council meetings, posting one (1) copy of student council minutes and filing one (1) copy in the office. The secretary shall carry on all written business of the student council and the student body. The secretary shall make monthly reports to the student council on the council's financial standing. The secretary shall have the power to debate, but not to vote in the meetings.

Section II. Members of the Student Council Each class shall have two representatives: the class president and the class vice president, who shall have the right to debate and to vote. Each recognized organization may have one representative, preferably the president or equivalent, who shall have the right to debate and to vote.

Section II. Duties of the student council There shall be at least, but not limited to, one student council meeting per month. The responsibilities of the student council shall be: (1) To make laws to fulfill the needs of the student body. (2) To carry out the provisions of this constitution.

Section IV. Duties of student council members Representatives will represent their classes and organizations in student council meetings. Representatives must keep their classes and organizations informed of student council activities and decisions. Student body officers may make recommendations for the good of the student body.

Section V. Officer Qualifications and Elections To qualify for class and student body office, a student must have attended Rimrock Junior-Senior High School for one (1) full semester prior to the election and must have obtained a cumulative GPA of 2.5 or higher. They must have purchased a student activity card. Class officer elections shall be held in the first spring during an official class meeting. Candidates will follow the same process as student body officer elections. They will pick up a petition, campaign, a primary will be held, speeches will be given to the class and then final elections will be held. This process will occur after student body officer elections have been held. Candidates must be eligible according to the current academic and membership requirements. Class Officers shall be: (a) President (and representative to the Student Council) (b) Vice President (also a representative to the Student Council) (c) Secretary

Student Body Officer Elections shall be held in early May. Officers are defined according to Article II, Section 1. Candidates must be either sophomores or juniors, and must maintain junior or senior status if elected to office. Students must have a current student activity card to run for office. Nominating petitions must be made available to candidates two weeks prior to the election, and returned by the candidate no later than one week before the election. Each petition must contain 25 valid signatures of student body members in grades 7 through 11. If there are more than two candidates for any office there will be a primary election to reduce the candidates to two. During the week prior to the election, each official candidate, even if unopposed, will deliver a speech to the student body during a special assembly. During the official election, all members of the student body in grades 7 through 11 are eligible to vote. The vote will be held by secret ballot.

Section VI. Recognition of Organizations In order for an organization to be in good standing with the Student Council and have a voting representative present at meetings, the organization must submit a brief statement at the beginning of

each school year. This statement should include the organization's purpose, goals, yearlong schedule and overview, and a list of officers and members. Organizations will be recognized when this statement is deemed satisfactory by the Student Council. Organizations in good standing are also eligible to receive Student Council funds.

Section VII. Amendments The constitution may be amended by a two-thirds majority vote of the student council.

Computer Use (moved)

The computers throughout the building are for educational purposes and the benefit of all students and staff. Any behavior that results in damage to the machine or the contents severely affects the learning capabilities of other students. Computers within the building are considered public property and as such are open to free inspection of individual files by the administration and/or teachers. Unauthorized use, vandalism, or general horseplay that results in damage will be dealt with in severe terms. The playing of games, use of chat rooms, purposefully viewing and/or downloading objectionable material is strictly prohibited and may result in a loss of computer privileges.

All students and staff will be required to have on file in the office a signed Bruneau – Grand View Joint School District # 365 Computer, Network Service and Use Policy Agreement. Violation of the terms of this agreement may result in complete loss of computer privileges.

Bruneau – Grand View Joint School District **Computer, Network and Internet Use Policy**

The Bruneau – Grand View Joint School District is pleased to offer its students, faculty and staff, access to the computer network and the Internet in accordance with the terms and conditions of this policy. Our computer network allows us to share research materials and educational software with the classrooms and through access to the Internet there is a boundless and ever-increasing supply of research material available. In order to access and use the network and the Internet and make use of these resources, all users must read and agree to this policy. Agreement to the terms and conditions outlined in this policy must be confirmed by signing and returning the Agreement and Consent Form to the appropriate School Administrator.

The Children's Internet Protection Act (**CIPA**) requires that all schools receiving certain federal funds put into place Internet Safety Policies. These Internet Safety Policies must include a technology protection measure for blocking access to obscene material, child pornography, and other material that is "harmful to minors" when they are accessing the computer. The Internet Safety Policy must include monitoring of all online activities of minors and must address:

- Access by minors to inappropriate matter on the Internet
- The safety and security of minors when using email, chat rooms, and other forms of electronic communications
- Unauthorized access (such as "hacking") and other unlawful activities by minors online
- Unauthorized disclosure, use and dissemination of personal information regarding minors
- Measures designed to restrict minors' access to materials harmful to minors.

The Children's Online Privacy Protection Act (**COPPA**) covers all commercial web sites and online services that knowingly collect information from children under age 13. A general-audience web site must meet COPPA requirements if it asks for users' birth dates or ages and any of its users are under 13. The law also applies to sites that receive e-mail from users who identify themselves as children and sites where children post their age in e-mail messages, instant messages, bulletin boards or Web pages. The Bruneau – Grand View Joint School District maintains a web site for the District and for each school in order to make school and network information available to its staff, students, parents and the community. The web site does not collect any specific information from or about users. Such information will only be published within the realm of security and safety required by CIPA and/or COPPA.

Recognizing that no filtering solution can be 100% effective, it is understood that all technology protection measures do not and will not work perfectly. In complying with CIPA and COPPA, schools are expected to engage in a "good faith effort" to abide by the laws' requirements. In accordance with these expectations, Bruneau – Grand View Joint School District maintains an Internet connection which is filtered in accordance with applicable state and federal laws. In addition, the Bruneau – Grand View Joint School District will maintain an appropriate Internet filtering program. Neither CIPA nor COPPA create any private right to action, meaning that the discovery of objectionable material on a computer cannot result in a lawsuit by a private individual complaining that the Bruneau – Grand View Joint School District, any of its schools or operated sites, has violated CIPA or COPPA.

These guidelines are provided so that you, the user or parent/guardian of a minor user, are aware of the responsibilities you assume whenever you use computer equipment, the computer network and the Internet in the Bruneau - Grand View Joint School District. In general this requires efficient, ethical and legal utilization of these resources. If any Bruneau - Grand

View Joint School District student, faculty or staff member violates any of these provisions his or her access will be restricted and future access may be denied. The signature(s) on the Agreement and Consent form is legally binding and indicates that you have read the terms and conditions of this policy carefully and understand their significance.

It is understood that the District technology staff (District Technology Coordinator and District Technicians) are required to operate outside of this policy in order to perform the roles and responsibilities of their positions. In doing so, this policy allows the District technology staff the ability to make changes, or authorize others to make changes to, the computers and network as they see fit to comply with all local, state, and federal laws, CIPA, COPPA, and meet the technology needs of the district. This policy also allows the District technology staff or other authorized users to operate outside the policy as needed. Only the District technology staff or superintendent may authorize others to operate outside the policy.

Terms and Conditions of Use

(A) Personal Safety

1. No user shall disclose, use, divulge or disseminate personal and/or private information about any minor student, faculty, or staff member employed by the district, including personal identification information such as, but not limited to: Names, addresses, telephone numbers, social security numbers, credit card information, etc.. The only exceptions to this are maintaining usernames and passwords for school district computers and networks, maintaining and updating records, and anywhere required by district policy, and state or federal law.
2. Users must immediately report to Bruneau - Grand View Joint School District authorities any attempt by other users to engage in inappropriate conversations or personal contact, or any other inappropriate use of School District resources.

(B) Illegal Activity

1. User agrees not to access, transmit or retransmit any material(s) in furtherance of any illegal act, or conspiracy to commit any illegal act, in violation of Federal, State or local laws or Bruneau - Grand View Joint School District policies or regulations.
2. User agrees not to access, transmit, or retransmit copyrighted materials (including plagiarism of written or recorded works, music, material protected by trade secret, intellectual property, or software) without the consent of the owner or copyright holder.
3. User agrees not to access, transmit, or retransmit threatening, harassing, or obscene material, pornographic material, and/or any other material that is inappropriate.
4. User agrees not to access, transmit, or retransmit any material that promotes violence or the destruction of persons or property, including destruction by devices including, but not limited to, the use of firearms, explosives, incendiary devices, or any other device defined as a "weapon" by local, state or federal law unless approved by faculty and/or administration when required for school projects and research for completing assignments and/or assigned work.
5. User agrees not to use the network for any illegal activity including, but not limited to, unauthorized access including "hacking", gambling, or sharing of copyrighted material(s).
6. User agrees not to access, transmit, or retransmit language that may be considered offensive, defamatory, or abusive.
7. User agrees not to access, transmit or retransmit information that could cause danger or disruption or engage in personal attacks, including prejudicial or discriminatory attacks.
8. User agrees not to access, transmit or retransmit information that harasses another person or causes distress to another person.
9. User agrees not to use the computers or network for any means of personal profit including, but not limited to, private business activities, advertisement, buying or selling of products, etc.

(C) Appropriate and Inappropriate Usage

1. User shall only use the Bruneau - Grand View Joint School District system for educational and career development activities and limited self-discovery activities as approved by the faculty and/or administration.
2. Minor User agrees not to download any files or install any programs unless explicitly instructed by the faculty, District technology staff, and/or administration. Additionally, students shall not change configurations or settings on any of the computers, equipment or servers, unless explicitly instructed by the faculty, Technology Staff, and/or administration. The equipment is used by a variety of users and shall not be adjusted to personal preferences, with the exception being arrangement of icons on the desktop or instruction by faculty and/or District technology staff.

3. Adult User agrees not to download files or install any programs unless they are for educational or instructional purposes, or unless instructed to do so and/or have been given permission by the administration or District technology staff.
4. User agrees not to post chain letters, engage in “spamming” (sending or forwarding annoying or unnecessary messages to large numbers of people) or knowingly propagate any unnecessary, inappropriate or offensive message or malicious or destructive program (i.e. Spyware, Adware or Viruses).
5. Programs designed for messaging, file searching, file sharing, computer acceleration or optimization and “chat” have been found primarily detrimental to the performance, stability and security of the network and therefore have been banned. User agrees not to engage in any activity on or with these programs except when explicitly allowed by the District technology staff to assist adult users employed by the district. User understands that the Bruneau - Grand View Joint School District, with the cooperation and assistance of the district technology staff, will monitor, block access and delete these programs and associated files from district computers.
6. User agrees to immediately notify a teacher or school administrator should they access inappropriate information. This will assist in protecting the user against a claim of intentional violation of this policy.
7. The Bruneau - Grand View Joint School District will install monitoring, maintenance and anti-virus programs it deems necessary on district computers. User agrees not to alter or uninstall these programs or install any program which may alter, uninstall, conflict or supercede these programs.

(D) User Rights and Responsibilities

1. Usage of computer equipment and access to the Internet is a privilege, not a right. Inappropriate use or abuse of School District resources may result in this privilege being taken away.
2. Both adult and minor users understand that all district computers are continuously monitored and there is no expectation of privacy in any aspect of their computer use, including e-mail.
3. User shall have the responsibility to use computer resources for academic purposes only. Therefore, as mandated by CIPA and COPPA, filtering will be utilized on all computers accessing the Internet. In addition, network administration, software and utilities will be used to monitor, block, add or remove material from computers as required to maintain the legal compliance, performance, stability and security of the network.
4. Users are responsible for the physical condition of the equipment they are operating. User shall not alter, break, disassemble or otherwise cause damage to any computer equipment. **User and/or parent/guardian of a minor user agrees to be responsible for repair or replacement cost(s) of any equipment damaged by the user.** If a user finds equipment in damaged condition they must report it immediately to prevent being liable for the damage when they are finished with the equipment.
5. Users should not expect files stored on school computers to remain private. Authorized staff will periodically inspect computers, files and logs. If routine review of a user’s files indicates any inappropriate material or illegal activity, appropriate action will be taken. User consents to the monitoring of their activities and files. User is also responsible for backing up and maintaining backups of their personal data.
6. Parent/Guardian of a minor user shall have the right to inspect their minor user’s files.
7. In accordance with local, state and federal laws and school district policies, computers are the registered property of the school district residing in a designated location. Users shall not move or transfer any computer or its attachments from their designated location without authorization from the District technology staff. Possession of school property outside of its designated location may constitute a felony resulting in prosecution, fine and/or imprisonment.
8. Passwords are issued to adult and minor users and it is up to the user to maintain password security. **Passwords are not to be shared under any circumstances and sharing passwords is a violation of this policy.** If a minor user needs to have a password changed they should contact their school’s secretary and ask him/her to have the District technology staff issue a new password for you. Adult users may contact the Technology Staff directly.
9. The Bruneau - Grand View Joint School District recognizes that e-mail is a very useful service in today’s society. However it cannot be allowed to interfere with the stability or security of the network. The Bruneau - Grand View Joint School District may, at its discretion, maintain an e-mail service on its network and reserves the right to control, block or discontinue access to e-mail services at any time. **Minor Users are authorized to use web-based e-mail services when they have been given expressed permission by the administration and/or District technology staff.** Administrators, faculty, and staff who are eligible for a district e-mail account through the district provided e-mail service will be automatically set up and informed of their account credentials.

10. The Bruneau - Grand View Joint School District will fully cooperate with local, state or federal officials in any investigation related to illegal activities conducted through the users' Internet accounts.

(e) Student Web Pages

Students in specific classes may be eligible or required to participate in and/or publish web pages that may be accessible from the World Wide Web. These students and their parent/guardian must agree to the following:

1. No material that may be considered offensive, profane or inappropriate may be published on, or linked to/from the page.
2. No picture, likeness, depiction, or personal information of any individual may be published without his/her express, written consent.
3. In accordance with CIPA, no personal identification information of any minor may be published on the web page(s).
4. In accordance with COPPA, no personal information may be collected from any minor through the web page without both the minor and his/her parent/guardian being informed of exactly what information is being collected and its intended use.
5. No copyrighted material (pictures, clipart, images, sounds, music, etc.) may be used on the web page without the express written consent and/or license of the owner.
6. No files not directly required by the web page will be saved on the web server and no files will be made available for download from the World Wide Web.

Consequences for Failure to Follow Terms and Conditions of This Policy

There will be consequences for any user who fails to follow Bruneau - Grand View Joint School District and school guidelines and policies. The consequences may include paying for damages, denial of access to technology or other remedies applicable under state or federal law. Students may be subject to detention, suspension, expulsion or other remedies as outlined in school and district disciplinary policies. At the discretion of the Bruneau - Grand View Joint School District, law enforcement authorities may be involved and any violations of state and/or federal law may result in criminal or civil prosecution. Users are expected to behave properly and respectfully when using computer equipment in the Bruneau - Grand View Joint School District.

(f) Student Consequences

1. **First Offense:** A student will lose Internet and may lose computer privileges for a period of two (2) weeks and up to one (1) month, depending on the violation and at the discretion of the school administrator and/or the district technology staff.
2. **Second Offense:** A student will lose Internet and may lose computer privileges for a minimum period of one (1) month, and up to two (2) months or more, depending on the violation and at the discretion of the school administrator and/or the district technology staff.
3. **Third Offense:** Any student who, after the first and second offenses, continues to engage in serious or persistent misbehavior by violating this policy has exhibited a pattern of continued abuse and flagrant violations, and may lose all computer and Internet privileges for the remainder of the school year, or longer.
4. **Any Time:** A student may be suspended or expelled from school if he/she engages in conduct on the district computer network and/or district supplied Internet access that could be considered criminal as defined by local, state, and/or federal laws. Students committing criminal acts may be prosecuted, and expulsion may be considered for flagrant violations of this policy.
5. Each student/parent or guardian is responsible for any damage he/she may cause to district computers, laptops, network and network access devices, and servers. **The student and/or parent/guardian must pay all costs incurred in restoring the district computers, computer network, and network equipment to its previous working condition.**
6. If a class requires the use of a computer and/or the computer network, a student who has lost their computer privileges under this policy may be allowed to participate under direct faculty supervision, as determined in paragraphs one through five above.